

ROANOKE-BENSON SCHOOL DISTRICT #60
CHROMEBOOK AGREEMENT AND USAGE FORM

Ownership of the Chromebook

Roanoke-Benson CUSD #60 retains sole right of possession of Chromebooks issued to students. The Chromebooks are lent to the students for educational purposes only for the academic year and will be returned to the District at the end of each academic school year. Moreover, District 60 administrative staff and faculty retain the right to collect and/or inspect Chromebooks at any time, including via electronic remote access and to alter, add or delete installed software or hardware.

Responsibility for the Chromebook

Students are solely responsible for the Chromebooks issued to them and must adhere to the following:

- Students must comply with the District's Acceptable Use Policy when using their Chromebooks. (Acceptable Use Policies are found in the school's Student/Parent Handbook)
- Students must bring their Chromebooks to school every day and make sure it is fully charged. Failure to do so may result in disciplinary action.
- Students must treat their device with care and never leave it in an unsecured location.
- Students must promptly report any problems with their Chromebook to the school office.
- Students may not remove or interfere with the serial number and other identification tags.
- Students may not attempt to remove or change the physical structure of the Chromebook, including the keys, screen cover or plastic casing.
- Students may not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the district.
- Students must keep their device clean and must not touch the screen with anything (e.g., your finger, pen, pencil, etc.) other than approved computer screen cleaners.

Responsibility for Electronic Data

Students are solely responsible for any apps or extensions on their Chromebooks that are not installed by a member of the District 60 technology staff. Users of District Technology have no rights, ownership, or expectations of privacy to any data that is, or was, stored on the Chromebook, school network, or any school-issued applications and are given no guarantees that data will be retained or destroyed.

Spare Equipment and Lending

If a student's Chromebook is inoperable, the school has a limited number of spare devices for use while the student's Chromebook is repaired or replaced. This agreement remains in effect for loaner computers. The student may not opt to keep an inoperable Chromebook to avoid doing class work due to loss or damage. If a student does not bring his/her Chromebook to

school, the student may be required to borrow a device from the school based on the direction from his/her teacher. Disciplinary action may result for failure to bring a fully charged Chromebook to school.

Warranty and Insurance

The District will repair or replace damaged equipment resulting from normal use. All other breakages will be the responsibility of the student to pay for. The District will make its best attempt to purchase replacement parts at the best possible price. Loss or theft of the device is also the student's responsibility and will result in the student being charged the full replacement cost to purchase a new device. The full replacement cost will be as follows:

Chromebook less than 12 months old: \$175

Chromebook 12-24 months old: \$125

Chromebook more than 24 months old: \$75

Parents may choose to purchase insurance to cover the expense of damage or loss. One such provider can be found at this address:

<http://www.worthavegroup.com/product/chromebook-insurance>

Signature Form

By signing below, the student and their parent/guardian agree to follow and accept the terms listed above:

Print Student Name _____

Student Signature _____ Date _____

Print Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____